# ACCESS CONTROL SURVEY FORM

## DETAILS OF COMPANY

<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>Phone</td>
</tr>
<tr>
<td>Fax</td>
<td></td>
</tr>
<tr>
<td>Contact Person</td>
<td>Email</td>
</tr>
</tbody>
</table>

## DETAILS OF CONTRACT

- [ ] New implementation
- [ ] Update current system

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Budget range: [ ]</th>
<th>Date:</th>
</tr>
</thead>
</table>

## DETAILS OF CONTRACTOR/INSTALLER

<table>
<thead>
<tr>
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## PROJECT DESCRIPTIONS

### Section 1: Basics of Project Requirements

1. **Type of credential:**
   - [ ] Face
   - [ ] Fingerprint
   - [ ] Password
   - [ ] Cards
   - [ ] Mobile App
   - [ ] Multi-Factors: ________________________________

2. **Type of lock:**
   - [ ] EM Lock
   - [ ] Deadbolt
   - [ ] Door Strike
   - [ ] Turnstiles
   - [ ] Gate
   - [ ] Others: ________

3. **Total of staff:** [ ]

4. **Floor plan/drawings attached:**
   - [ ] Yes
   - [ ] No

5. **Cabling:**
   - Communications:
     - [ ] TCP/IP
     - [ ] RS 485
     - [ ] Others: ________________________________

   - Cable for communication:
     - [ ] New
     - [ ] Existing

   - Wiring of lock system:
     - [ ] New
     - [ ] Existing

### Section 2: Details of In-out Operations/Records/Rules

1. **Exit device quantities:**
   - [ ] Device
   - [ ] Slave
   - [ ] Push Button

2. **Access restriction by time per door:**
   - [ ] Yes
   - [ ] No

3. **Access restriction by non-working day:**
   - [ ] Yes
   - [ ] No

4. **Special requests to control access of employees:**
### Section 3: Integration with 3rd Party System

<table>
<thead>
<tr>
<th></th>
<th>CCTV/IP Camera</th>
<th>Fire Alarm System</th>
<th>Alarm System</th>
<th>Email Server</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>[ ] Yes</td>
<td>[ ] Yes</td>
<td>[ ] Yes</td>
<td>[ ] Yes</td>
</tr>
<tr>
<td></td>
<td>[ ] No</td>
<td>[ ] No</td>
<td>[ ] No</td>
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</tr>
</tbody>
</table>

### Section 4: High Level Access Control

<table>
<thead>
<tr>
<th></th>
<th>Antipassback</th>
<th>Multi cards unlock</th>
<th>First card unlock</th>
<th>Interlocking</th>
<th>Door Sequence</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>[ ] Yes</td>
<td>[ ] Yes</td>
<td>[ ] Yes</td>
<td>[ ] Yes</td>
<td>[ ] Yes</td>
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### REMARKS