



H2b

Quick Start Guide

Terminal Overview

ENGLISH

• H2b



Quick Start Guide

The Quick Start Guide is intended to provide the user with simple instructions on how to setup the terminal date/time and communication as well as to perform fingerprint and card enrollment and verification. For more details on other topics of terminal management, refer to the terminal's hardware user manual.

Setting the Date and Time

The date and time settings for H2b has to be set via the software. *Refer to the H2b hardware manual for instructions.*

2 Enrolling the Administrator Card

- 1. Turn on the terminal. The green light will be blinking fast, and the instructions "Please register administrator card" will be heard.
- Wave the selected card at the terminal. The terminal will beep once with a voice guide "Registration is successful", and return to verification mode.

3 Enrolling Fingerprints

 Wave the administrator card. When the voice guide "Register user. Please press your finger or wave your card" is emitted, place your finger on the terminal. Repeat 2 more times, according to the voice guide.

- The voice guide will then announce the User ID, and emit the message "Registration is successful. Register, please press your finger or place your card".
- Repeat enrollment with another fingerprint or card for the same user, or wave the administrator card to end the process.

4 Enrolling Cards

- 1. Wave the administrator card. When the voice guide "Register user. Please press your finger or wave your card" is emitted, wave the card at the induction area on the terminal.
- 2. The terminal will read the card and announce the User ID.
- The message "Registration is successful. Register, please press your finger or place your card". Repeat enrollment

5 Communication Settings

The communication settings must be done via the software , or by using the numeric keyboard that comes with the terminal. *Refer to the H2b hardware manual for further instructions.*

Software Roadmap



1 3 System Overview Installation User's Management The FingerTec Add, delete, edit and manage user information and transaction logs. Ingress software installer is available Attendance Calculation Setup (Optional) Access Control Setup in a DVD that comes Attendance rules and calculation Set up access restrictions and with all FingerTec formulas must be determined out to door lock settings for each group terminals. Complete and user. generate correct attendance reports. the installation. Download attendance and In/ Out movement records from terminals Retrieve the transaction logs and access reports stored in the 2 terminals into the server. In/Out movement records are only \bigcirc available for FingerTec access control models. **Online Activation Real Time** Check and edit attendance records Viewing In / Use the terminal's Review the records and edit / insert / Monitorina Out records serial number to check for missing records. Review access In/Out activate your records and Records software online. monitor staff Monitor Generating attendance reports Contact your local movement. Generate professional and presentable transactions reseller or support@ reports for analysis. that occur in fingertec.com Generating access the terminals if you require offline control reports in a real-time Export attendance records for Generate software activation. manner. payroll or 3rd party software professional and Integrate the attendance records presentable access retrieved from FingerTec terminals to a control / security relevant 3rd party software. reports.

All complete hardware and software user guides are available in the FingerTec DVD and downloadable online at http://user.fingertec.com

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