TIMETEC TA KEY FEATURES



TERMINAL MANAGEMENT

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	3101217	021	Ver 6.60 Nov 9 2011	90	325	27/08/2013		11	1	Glass ext (61)	UTC+68:00	,	1
В	3101237	021	Ver 6.63 Nov 9 2011	86	317	27/08/2013		12	1	Wooden door entry (52)	UTC+08:00	,	1
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	3104513	021	Ver 6.60 Sap 5	50	303	10/05/2014		20	2	CyberJaya Old Office In	UTC+68:00	,	1
	3104929	021	Ver 6.60 Mar 25 2012	118	300	1603/2015		21	2	CyberJaya New Office In	UTC+08:00	,	1
	3104919	021	Ver 6.60 Mar 25 2012	119	306	1603/2015		22	2	CyberJaya New Office Out	UTC+68.00	,	1

Offers easy setup of multiple terminals from one centralized system.

Terminal Grouping

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		Datai		/
	3	Anstralia		,
	4	Indonesia		,
	5	Korea		,
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Groups the terminals for easy management and

Terminal Raw Data Management

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lag ID	Dar B	Kamo	Clocking Este-Time	Gooking Type	Remark / Work Code	Attendance Forard	Attroduce Stat	Reporting Channel	Desice 10	Fingerlec Design Serial No./ Mebile ID	Location
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Provides the feasibility to check, trace or export the terminal raw data.

USER MANAGEMENT

User Profile

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B,	3049	Norldaya Binli Mohd Yusuff	Timelec Computing 84n 8hd	Logistics	A	Supervisor	012-2717925	2903/07/25	2915/06/93 92:42:19 PM		,	
	3054	Cheo Yean Yew	Timetec Computing Side Shd	Research & Development	A	Chief Technology Officer	812-2487963	2903/07/26			,	I
п	3067	Lee Thing Hong	Timetec Computing Side Blid	Technical Support	A	Technical Manager	012-7902906	2903/07/26	2914/09/26 93:23:01 PM		,	ı
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n	3060	Nosana Eleti Johar	Timetec Computing Sdn	Management	A	Group Chief Orweston	017-6422296	290307/25			,	v

Provides a user friendly interface to manage thousands of user profile details.

User's Information



Management of user's pesonal, employment and system information, such as employment ID, branch, login username, account status and etc.

User Access Right

Add System Role	
Copy Access Sights from : Master Role Name " Copyanization Structure" : Full Bivision Partial Division ✓ Basis Full Module Fulls Full Module Full Full Module	Stole Description :
Company Deer Schedule Deuter Attendance & Report Company Partie Use Company	Library Bestification
Important: " is a required field	Submit Cancel

Allows assignment of administrators, assistants, operators and employee level to access the system.

ATTENDANCE AND SCHEDULING

Attendance Sheet

	user	attendance d	fata in this	tab														Secesar		Purpe	ä
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۰	25	2008 Mon	523	Koh Soh Shin	Notifier		0054.64	1235 PH	00.05 PH	00:29 794	800	0.29								,	
r	34	27100 Man	533	Sub Yes Jie	Strickey		0539 104	1237 PM	0034 PH	08.03 PH	E00	935								,	d

Attendance records are available for editing and viewing by users and authorized administrators.

Clocking Schedules

dule So. 1			Des	origition Ful	Day Mo	ning (Bam	ta 10pm, Ru	st Bay 01						Set	redule Type	Weekly
Docking Schedule	Range	Sene	ol	Roun	ding		realt	0	ertime							
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Deduct actual break t	ine from not time			2		8	-	1		8		22				

Provides daily, weekly, and flexible clocking schedules to support normal, overnight and multiple shifts configuration.

Duty Roster



Able to configure individual or group duty roster with the calendar based user interface.

REPORTING

Home Company	User Scheduk			Report S		
Nork Rate						
	fisplays the average a			Device Analys		
20/06/2016, Mon	21/06/2016, Tue	22/06/2016, Wed	23/06	Duty Schedule	Listings	Weekly Attendance Listing
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	28/06	-			Oil Illie	Correction Report
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					1002	Overtime Approval Worksheet
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			N		1003	Teh Hon Seng 7:56 A

Provides 31 pre-configured combinations of details, summary, listing and analysis reports.

Multiple Filter Options



Multiple filter options are provided to meet diverse

Save Reports Into Various Format



Generate reports and save them into various formats like pdf, xls, doc, rtf and html format for printing and integration purposes.

MINIMUM CLIENT REQUIREMENTS

Web Browser IE7/Chrome 9/FireFox 3/Safari 5



TimeTec Mobile















Authorized Reseller:

SIGN UP

for a 30-day FREE TRIAL NOW!

timetecta.com/free_tria



Start to time, start to thrive

TimeTec TA is an online cloud-based attendance solution designed to help organizations better manage their dynamic workforce. With a minimal monthly subscription fee, TimeTec TA reduces administrative overheads by eliminating manual time card labor-intensive calculations and it shrinks support & labor costs of maintaining a system because TimeTec up keeps the management and maintenance of TimeTec TA system single-

The solution comes complete with practical work scheduling tool and time & attendance reports, suitable for large or small companies to assess and evaluate the performance of their employees effectively. Use TimeTec TA as a preventive instrument to handle tardiness, absenteeism and, other counterproductive work behaviour, all from one single effective solution online,



Easy Terminal Setup

Multiple clocking terminals are easily



setup via TimeTec TA from the centralized Te rminal Setup page.



Reduced Maintenance We fix all the maintenance work for you, from data backups to routine maintenance tasks, therefore reducing time and cost spent on your in-house IT services.



Clocking Schedules

Provides daily, weekly, and flexible clocking schedules to support normal, overnight and multiple shifts configuration.



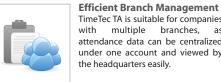
Report Generation

With 31 pre-configured reports available on TimeTec TA, all you have to do is choose one that is suitable for your department, and hit "Print".



Third Party Integration

You have another system that you want to integrate? TimeTec TA has an open architecture, enabling it to integrate time and attendance information with your existing system smoothly.



TimeTec TA is suitable for companies

with multiple branches, as attendance data can be centralized under one account and viewed by the headquarters easily.



Various Platforms

One user license can be accessed on 3 different platforms without extra charges: terminal clock-in, mobile clock-in from smartphones, and web clock-in from your PC. Versatility is the key!



Various Export Formats

Whether you prefer your reports to be saved in .pdf, .xls, .doc, .rtf or .html format, TimeTec TA provides them



Access Data Anywhere

The mobile app, TimeTec Mobile allows you to clock-in, check attendance history, and generate reports, all while you're on-the-go!



Secure Data Storage

TimeTec TA runs on the Amazon EC2 platform and uses block level storage volumes by Amazon Elastic Block Store (Amazon EBS) which ensures the safety, security and reliability of your stored data.



TimeTec TA Application for Workforce Management

HEADQUARTERS

Data Collecting, Viewing & Scheduling

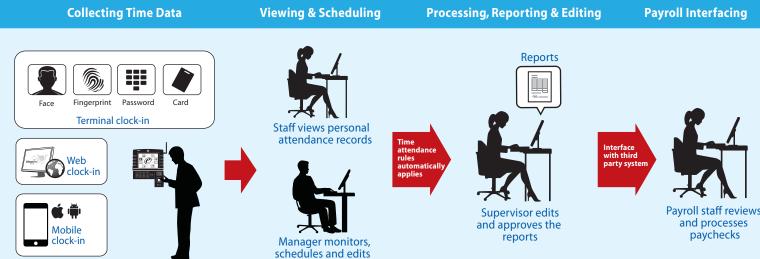
TimeTec TA automates your process of time data collection and seamlessly integrates with FingerTec biometrics identification terminals to eliminate 'buddy-punching' and to collect time data.

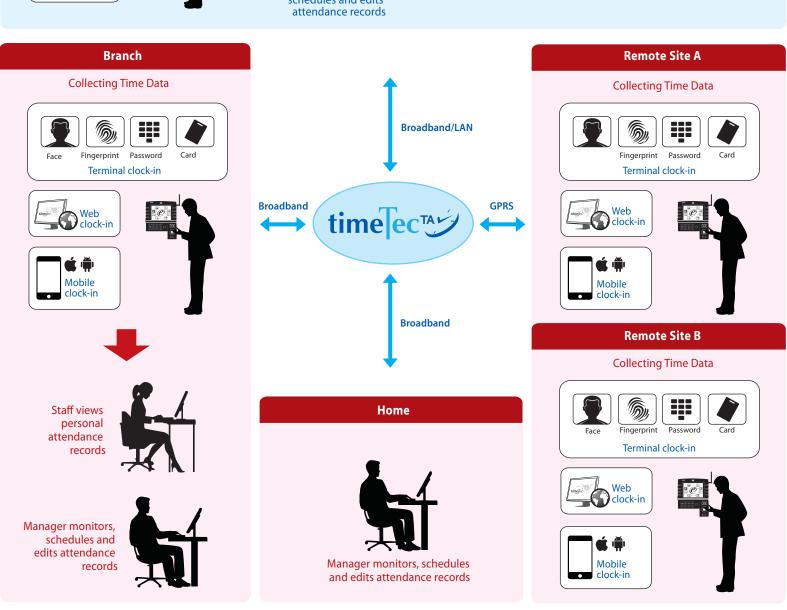
- Automates the process of data collection, eliminates mistakes, reduces time spent processing timesheets & payroll data, and eliminates intentional errors & dishonesty in the system such as 'buddy-punching'
- Provides accessibility for employees to access data such as accumulated hours to reassure them their data is captured correctly
- · Offers real-time data monitoring features
- Collects data from remote terminals connected via LAN, WiFi, GPRS, Internet or WAN
- Obtains transaction logs and user information using PUSH technology and automatically centralizes it into MySQL or MsSOL
- Intelligently identifies the users' clocking nature, be it clockin /out, lunch-in/out, tea break-in/out, OT and etc. without the need for users to key in any codes into the terminals
- Supports up to 999 FingerTec terminals in one centralized system
- Smartphone application TimeTec Mobile is available for iPhone and Android phones for mobile clocking and data viewing

Time & Attendance Processing

TimeTec TA is flexible, easy to use, and is able to handle complex time attendance rules in most organizations.

- Auto synchronizes the time between the terminals and the server for reliable clocking data
- Total working hours calculation of preset hourly rate as well as monthly salary as a reference for minimum wage ordinance
- Allows simple to complex clocking schedules, multiple shift, rotational shift and overnight shift settings of up to 1000 types
- User configurable table format for attendance and raw data export
- Multi-office time attendance management, simultaneous data editing in different branches, for example, duty roster setting by branch, time zone setting, and so on
- Provides cloud based interface for branch management, HR, admin, and other staff to access the system without having to install several local systems
- Web-based Holiday Management simplifies staff's leave application system





System & Data Management

- Offers easy and automatic daily full system data backup and simplified full system recovery
- User selectable ODBC compatible database is used to meet the enterprise level requirements, e.g. MySQL
- Supports different levels of user privilege setting

Reporting & Editing

Employees' attendance data is valuable for companies, as the data can be used to generate relevant reports to help manage your business.

- Provides real-time data for managers to have access to the information required before making an informed decision
- · Report layout is configurable and customizable
- Provides 31 preconfigured combinations of details, summary, listing and analysis reports of users, terminal and attendance data
- Multiple filters to ease report generation
- · Reports can be generated in pdf, xls, doc, rtf

Interface with Third Party System

TimeTec TA has an open architecture, enabling it to provide maximum flexibility for integrating time and attendance information with your existing system

Manual data export: The structure of the export data table is customizable according to different fields, field length and column sequence to simplify data processing for third party use

Benefits & Advantages of TimeTec TA:

- Fast and easy system deployment
- Minimize burden on HR, IT and support staff
- Low upfront capital investment for an effective system
- Predictable monthly payments for effective financial planning
- Multi-branch management made easy
- Accessible via Internet anytime, anywhere
- Free & regular software updates
- Optimal uptime and system reliability
- Reduce IT maintenance and upgrade costs
- Reduce errors and total payroll processing time for HR staff
- Reduce intentional errors (dishonesty) in time management
- Eliminate unplanned overtime and non-productive hours
- Unlimited worldwide support from our global partner network
- High reliability with over 15 years experience in time and attendance system development and industry
- Secure, redundant and environmentally conscious data center