


# TIMETEC KEY FEATURES

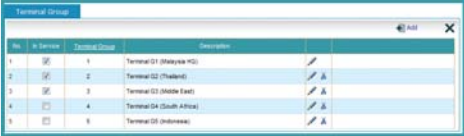
## • TERMINAL MANAGEMENT

### Terminal Setup




Offers easy setup of multiple terminals from one centralized system.

### Terminal Grouping



Groups the terminals for easy management and reference.

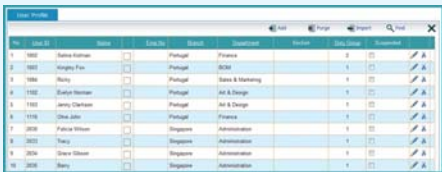
### Terminal Raw Data Management



Provides the feasibility to check, trace or export the terminal raw data.


## • USER MANAGEMENT

### User Profile



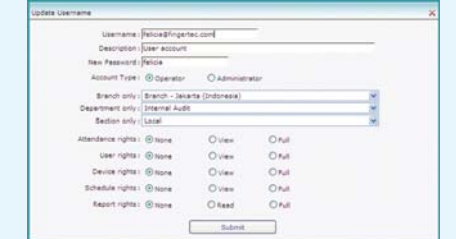
Provides a user friendly interface to manage thousands of user profile details.

### User's Terminal Identity



Management of user's terminal identity such as username, privilege, password, fingerprint or face and etc.

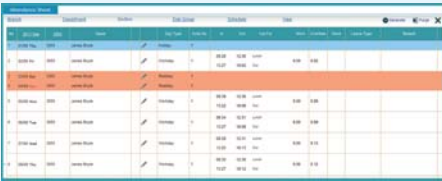
### User Access Right



Allows assignment of administrators, assistants, operators and employee level to access the system.


## • ATTENDANCE AND SCHEDULING

### Attendance Sheet




Users' attendance records are available for editing and viewing by users and authorized administrators.

### Clocking Schedules



Provides daily, weekly, and flexible clocking schedules to support normal, overnight and multiple shifts configuration.


### Duty Roster



Able to configure individual or group duty roster with the calendar based user interface.

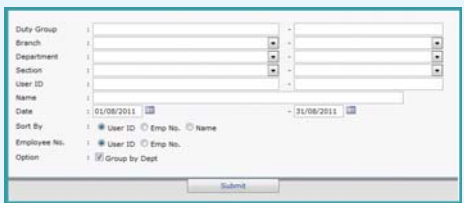
## • REPORTING

### 26 Preconfigured Reports




Provides 26 preconfigured combinations of details, summary, listing and analysis reports.

### Multiple Filter Options



Multiple filter options are provided to meet diverse needs.

### Save Reports Into Various Format



Able to save the generated reports into various formats like pdf, xls, doc, rtf and html formats for printing and for integration purposes.

\*To request trial version, please write to info@fingertec.com



# A Perfect Web Solution For Time & Attendance

Online Monitoring Attendance Reports

09:00  
18:00  
IN  
OUT

TimeTec is a powerful web-based solution for automated Time & Attendance to suit most businesses, regardless of their size. TimeTec is designed to help organizations reduce their administrative overhead by eliminating the time spent on manual timecard calculations, decreasing overall labor costs, and shrinking the gap between payroll policy and actual practice.

The system is built with Microsoft .NET framework and MySQL Relational Database Management System for reliability and flexibility. Users can update and retrieve real-time information from anywhere in the world.

The system is delivered with a complete set of scheduling and time and attendance reports, which enables validation and reconciliation of electronic time sheets with payroll.

Besides sustaining multiple shifts, rotational shifts and overnight shifts, the system also supports up to an incredible 14-columns of clocking schedules, which makes TimeTec a perfect web system for small & medium enterprises (SME) and multinational companies (MNC).

Remote Setting  
Unlimited Data Storage



### Benefits & Advantages:

- Reduce errors
- Reduce total payroll processing time
- Reduce intentional errors (dishonesty)
- Reduce unauthorized leave time
- Eliminate unplanned overtime and nonproductive hours
- Improve labor reporting
- Save timecard costs
- Minimize HR operations



Authorized Reseller:



# TimeTec Web-Based Application for Time and Attendance Solution

## DATA COLLECTING, VIEWING & SCHEDULING

TimeTec automates your process of time data collection and seamlessly integrates with FingerTec Biometrics identification terminals to eliminate 'buddy-punching' and to collect time data.

- Automates the process of data collection, eliminates mistakes, reduces time spent processing timesheets & payroll data, and eliminates intentional errors & dishonesty in the system such as 'buddy-punching'
- Provides accessibility for employees to access data such as accumulated hours to reassure them their data is captured correctly
- Offers real-time data monitoring features
- Collects data from remote terminals connected via LAN, WiFi, GPRS, Internet or WAN
- Obtains transactions logs and user information using PUSH technology and automatically centralizes it into MySQL or MsSQL
- Intelligently identifies the users' clocking nature, be it clock-in/out, lunch-in/out, tea break-in/out, OT and etc. without the need for users to key in any codes into the terminals
- Supports up to 999 FingerTec terminals in one centralized system
- Smart phone application TimeTec Mobile is available for iPhone and Android phones for mobile clocking and data viewing

## TIME AND ATTENDANCE PROCESSING

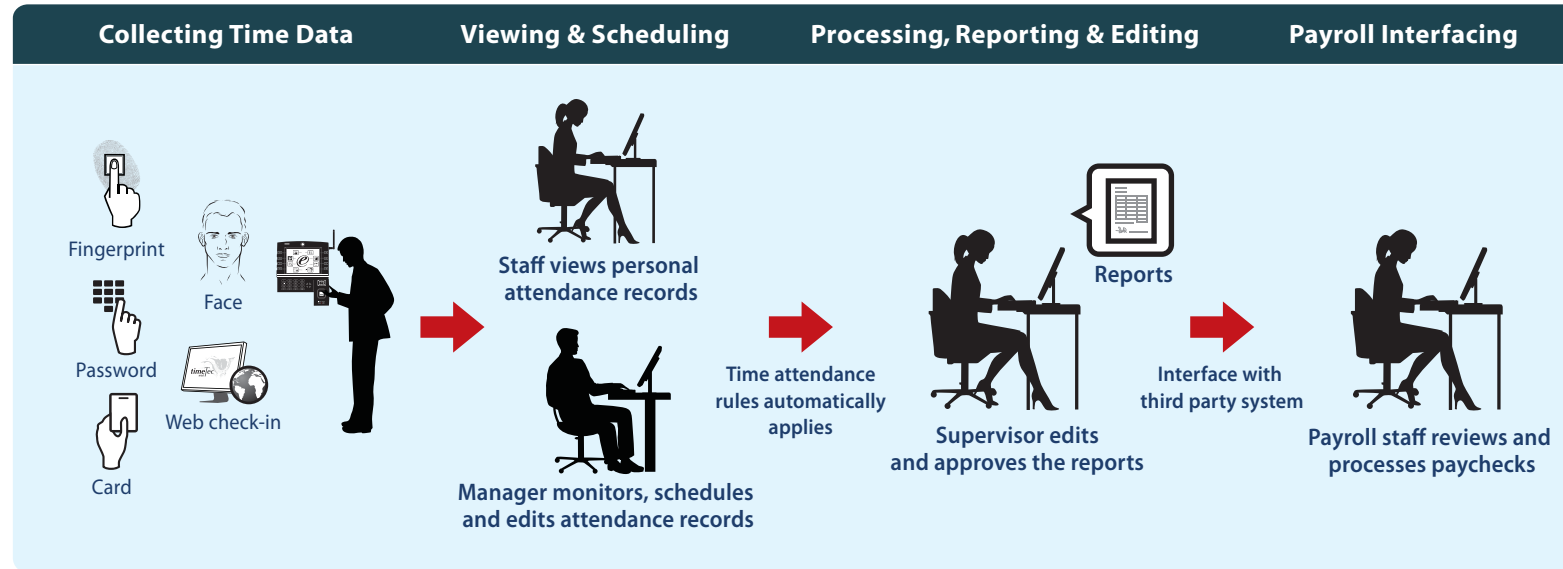
TimeTec is flexible, easy to use, and is able to handle complex time attendance rules in most organizations.

- Auto synchronizes the time between the terminals and the server for reliable clocking data
- Total working hours calculation of preset hourly rate as well as monthly salary as a reference for minimum wage ordinance
- Allows simple to complex clocking schedules, multiple shift, rotational shift and overnight shift settings of up to 1000 types
- User configurable table format for attendance and raw data export
- Multi-office time attendance management, simultaneous data editing in different branches, for example, duty roster setting by branch, time zone setting, and so on
- Provides web based interface for branch management, HR, admin, and other staff to access the system without having to install several local systems
- Web-based Holiday Management simplifies staff's leave application system

## SYSTEM AND DATA MANAGEMENT

- Offers easy and automatic daily full system data backup and simplified full system recovery
- User selectable ODBC compatible database is used to meet the enterprise level requirements, e.g. MySQL
- Supports different levels of user privilege setting

## HEADQUARTERS



## REPORTING AND EDITING

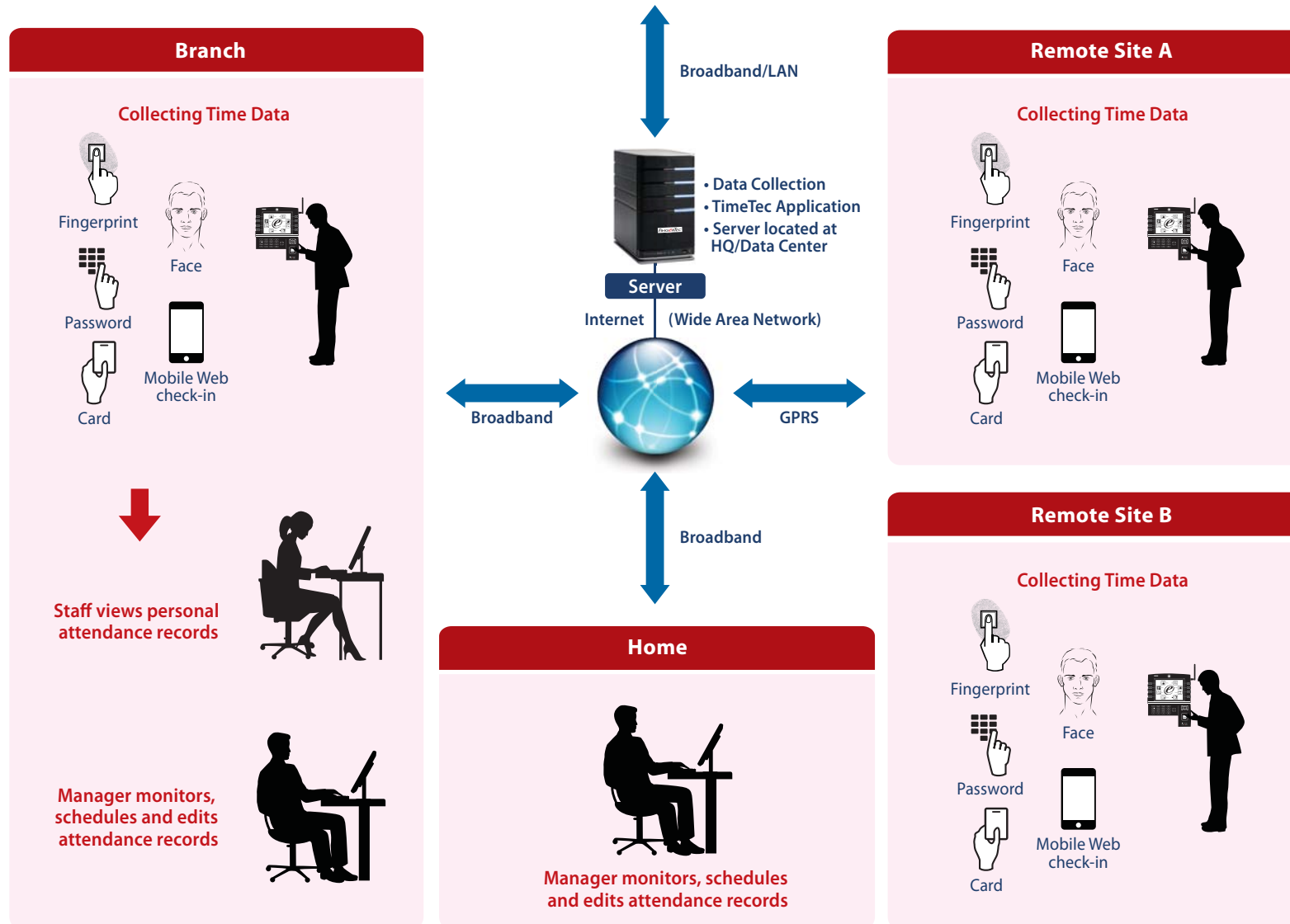
Employees' attendance data is valuable for companies, as the data can be used to generate relevant reports to help manage your business.

- Provides real-time data for managers to have access to the information required before making an informed decision
- Report layout is configurable and customizable
- Provides 26 pre-configured combinations of details, summary, listing and analysis reports of users, terminal and attendance data
- Multiple filters to ease report generation
- Reports can be generated in pdf, xls, doc, rtf

## INTERFACE WITH THIRD PARTY SYSTEM

TimeTec has an open architecture, enabling it to provide maximum flexibility for integrating time and attendance information with your existing system

**Manual data export:** The structure of the export data table is customizable according to different fields, field length and column sequence to simplify data processing for third party use



## MINIMUM SERVER REQUIREMENTS

- Speed:** 1GHz
- Operating System:** Windows XP Professional (32-Bit)/Windows Server 2003 (32-Bit)/Windows Vista (32-Bit or 64-Bit) Home Premium, Business, Enterprise and Ultimate/Windows 7 (32-Bit or 64-Bit) Home Premium, Professional and Ultimate/Windows Server 2008 (32-Bit & 64-Bit)
- Memory:** 2GB RAM
- Storage:** 10GB free disk space
- Framework:** .Net Framework 4.0
- Supported Browser:** Web Browser IE7/Chrome 9/FireFox 3/Safari 5

## MINIMUM CLIENT REQUIREMENTS

- Web Browser IE7/Chrome 9/FireFox 3/Safari 5

