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1   
FingerTec® Reader Installation

**HARDWARE INSTALLATION**  
\* Refer to installation diagram & Hardware Manual / Adaptec Manual (consult qualified installer)


2   
User Fingerprint Enrollment

**HARDWARE SETTINGS**  
\* Refer to Hardware Manual

3   
Communication Settings

4   
TCMS V2 Installation

**SOFTWARE INSTALLATION**  
\* Refer to TCMS V2 Manual

5   
TCMS V2 Initial Settings

6   
Download Fingerprint Templates

Download fingerprint templates from reader to computer installed with TCMS V2

7   
User Information

Fill up user information in TCMS V2

**SOFTWARE SETTINGS**  
\* Refer to TCMS V2 Manual




# FINGERTEC® Quick Start Guide

For other languages, please refer to <http://user.fingertec.com>

14   
Exporting Data Into Third Party Software (Payroll Or Others)

\* Skip this step if you are NOT using third party software

**DAILY OPERATION**  
\* Refer to TCMS V2 Manual

15   
View & Print Report

13   
Download Data From Reader To Computer

12   
Upload Settings To Reader

**For Door Access Functions**  
(Skip these steps if you are NOT using door access function)

11   
Assign User With Access Code

10   
Time Zone & Access Code Settings

**For Time Attendance Functions**  
(Skip these steps if you are NOT using time attendance function)

9   
Assign Users To Working Group

8   
Settings Of Working Time & Group

**SOFTWARE SETTINGS**

\* Refer to TCMS V2 Manual. SET ALL if using both functions.