FING⊘RTEC

AC100C   TA100C   TA200 Plus   TA500

The Quick Start Guide is intended to provide the user with simple instructions on how to setup the terminal date/time and communication as well as to perform fingerprint and card enrollment and verification. For more details on other topics of terminal management, refer to the terminal's hardware user manual available in the package or online at

- **AC100C :** *http://info.fingertec.com/ac100c-4*
- **TA100C :** *http://info.fingertec.com/ta100c-4*
- **TA200 Plus:** *http://info.fingertec.com/ta200p-4*
- **TA500:** *http://info.fingertec.com/ta500-4*

Quick Start Guide

① Setting the Date and Time

❶ *For TA100C, AC100 & TA500: Press Menu, select System , select Date/Time and set the value. For TA200Plus: Press Menu, select Date/Time and set the value.*

❷ *Press OK to save the settings, then press ESC to return to the main screen.*

② Enrolling Fingerprints

❶ *Press Menu, go to User Manage and select New User.*

❷ *Key in a User ID, select Enroll FP and place the finger on the scanner 3 times according to the instructions.*

❸ *Press OK to save then press ESC. Press OK again, and then ESC again to return to the main screen.*

③ Communication Settings

Press Menu > COMM > Network > Set value for IP/Subnet mask/Gateway > OK (Save) > Security > Device ID > Set 1 > OK (Save) > ESC to return to main screen > Restart to apply changes.

> Default set value:
> IP address - 192.168.1.201
> Subnet mask - 255.255.255.0
> Gateway - 192.168.1.1
> Dev ID - 1
> Password - 0

④ Activating the Terminal on the TCMS V2 Software

❶ *Double click the TCMS V2 software icon.*

❷ *Click on Devices and double click Setup FingerTec Terminals.*

❸ *Click Add and enter your TCMS V2 Product Key : Refer to the reverse side of the DVD.*

❹ *Select the terminal under Model.*

❺ *Insert the Device ID and IP Address into the columns.*

❻ *Uncheck the Disabled checkbox column.*

❼ *Wait for the software to link to the terminal.*

❽ *Enter your Activation Key and click OK.*

TCMS V2

⑤ Download User and Data from Terminal

❶ *Click Devices and double click Employee Management.*

❷ *Click Download Employee.*

❸ *At the User ID column, select All.*

❹ *At Selected Data please tick on the following check boxes: Fingerprint, Card ID, Username + Privilege + Password.*

❺ *Click Apply and Save Employee.*

❻ *Click Devices and double click Download Data From Terminal.*
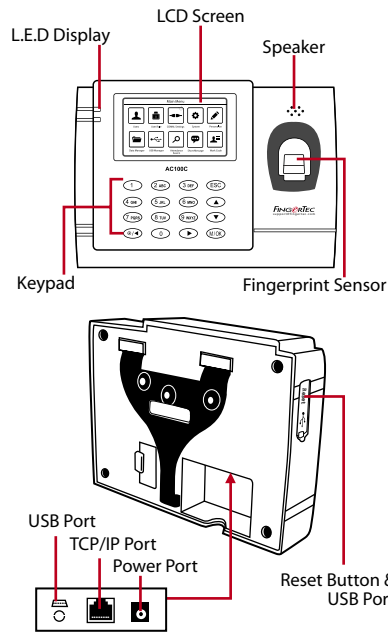
❼ *Click Apply to start the download.*

⑥ Generating Report

❶ *Click on the Report Icon.*

❷ *Select report type Employee Time Card.*

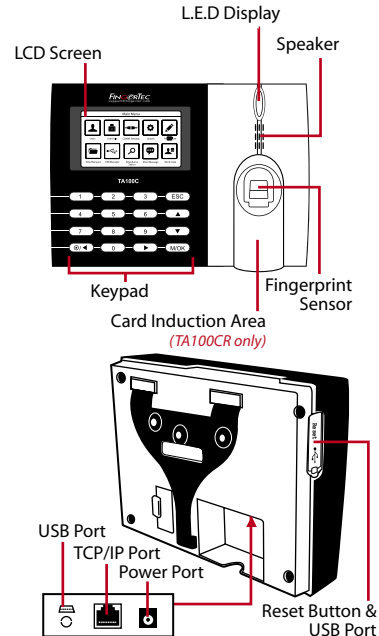❸ *Select the report's Date range.*
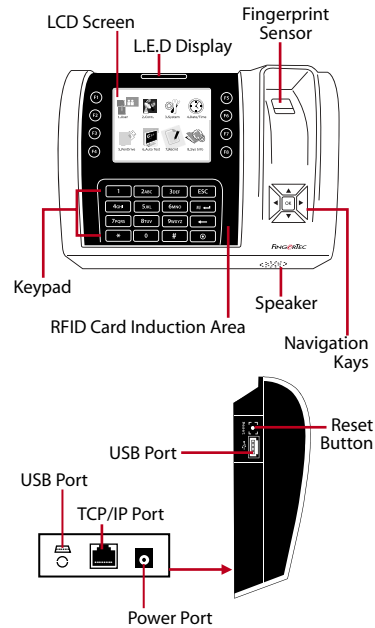
❹ *Click Preview and Print.*

▶ **Terminal Overview**

AC100C

L.E.D Display
LCD Screen
Speaker
Keypad
Fingerprint Sensor

USB Port
TCP/IP Port
Power Port
Reset Button & USB Port

TA100C

LCD Screen
L.E.D Display
Speaker
Keypad
Fingerprint Sensor
Card Induction Area
(TA100CR only)

USB Port
TCP/IP Port
Power Port
Reset Button & USB Port

TA200 Plus

LCD Screen
L.E.D Display
Fingerprint Sensor
Keypad
RFID Card Induction Area
Speaker
Navigation Kays

USB Port
TCP/IP Port
Power Port
Reset Button

TA500

Fingerprint Sensor
LCD Screen
Speaker
Keypad
M/OK Button
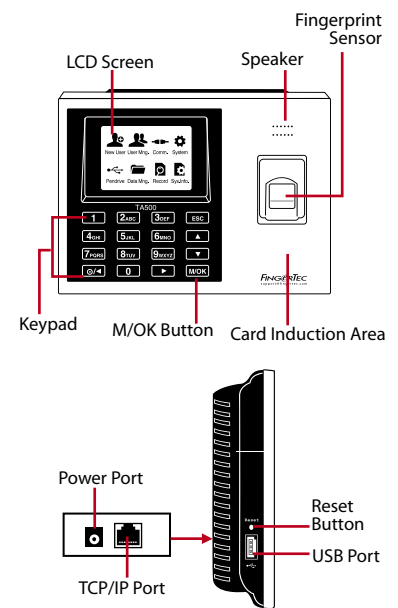Card Induction Area

Power Port
TCP/IP Port
Reset Button
USB Port

TCMS V2 Roadmap

①

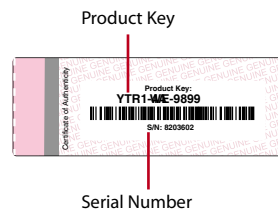### *Software Initial Setup*
The TCMS V2 software installer is available in the FingerTec DVD which comes with all FingerTec terminals.

②

Product Key

Product Key:
YTR1-WE-9899
S/N: 8203602

Serial Number

FingerTec Terminal Management
Connect your FingerTec terminals to TCMS V2 via online terminal activation using the Product Key printed on the license sticker. Please contact your local reseller or support@fingertec.com if an Internet connection is not available.

③

System Overview

User's Management
Add, delete, edit and manage user information and transaction logs.

↓

Attendance Calculation Setup
Attendance rules and calculation formulas must be figured out to obtain correct attendance reports.

↓

Download attendance records from terminals
Retrieve the transaction logs stored in the terminals into the server.

↓

Check and edit attendance records
Review the records edit / insert / check for missing records.

↓

Generating attendance reports
Generate professional and presentable reports for analysis.

↓

Export attendance records for payroll or 3rd party software
Integrate the attendance records retrieved from FingerTec terminals to a relevant 3rd party software/payroll.

All complete hardware and software user guides are available in the FingerTec DVD and downloadable online at http://user.fingertec.com