FINGERTEC

Face ID 5/TD

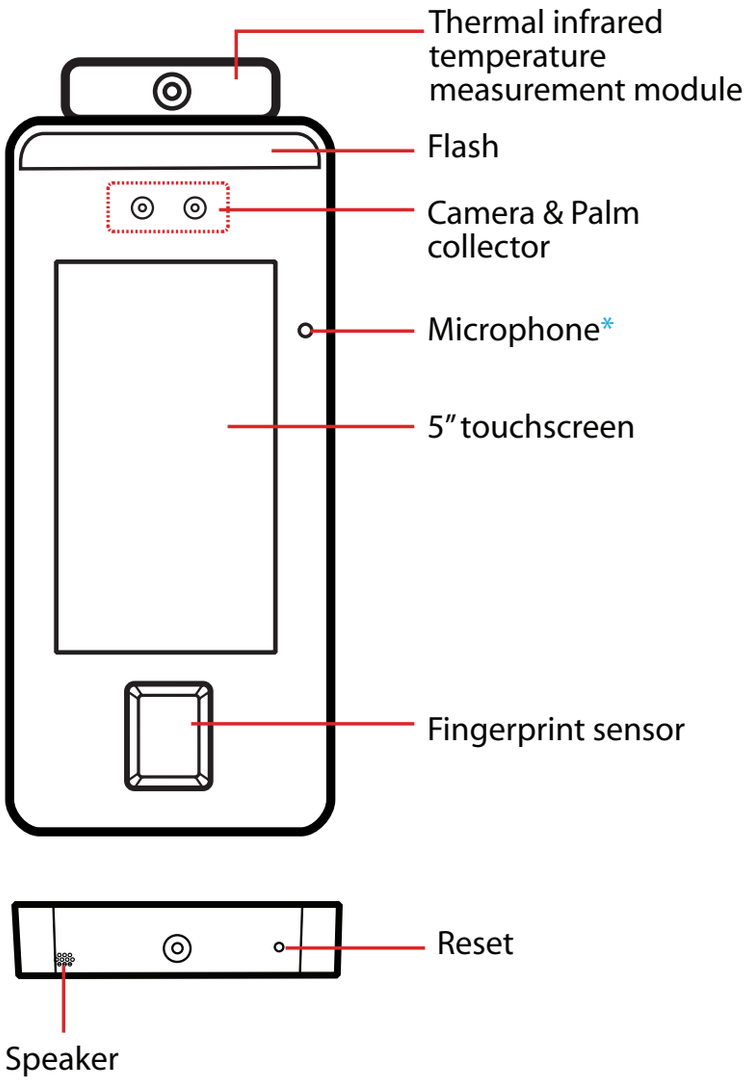
Face ID 5

Quick Start Guide

Terminal Overview

ENGLISH

• Face ID 5/TD



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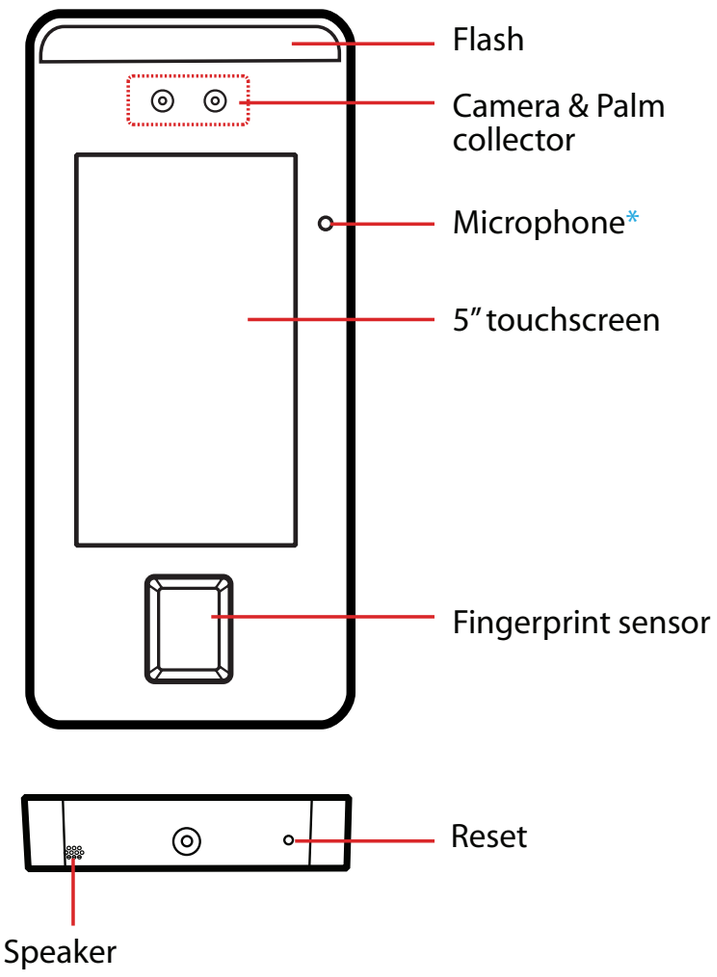

Quick Start Guide

The Quick Start Guide is intended to provide the user with simple instructions on how to setup the terminal date/time and communication as well as to perform face enrollment and verification.

1 Setting the Date and Time

1. Click System on the main menu interface.
2. Click Date Time on the System interface.
3. You can manually set date and time and click Confirm to save.
4. Click 24-Hour Time to enable or disable this format and select the date format.

2 Enrolling Palm/Face/Password

Refer to hardware user manual.

1. Adding Users, click User Mgt. on the main menu. Click New User.
2. Register a User ID and Name, enter the User ID and Name.

- **Register palm**
  Click Palm to enter the palm registration page. Select the palmto be enrolled.
- **Register Face**
  Register face, click Face to enter the face registration page. Please face the camera and stay still during face registration.
- **Register Password**
  Click Password to enter the password registration page. Enter a password and re-enter it. Click OK. If the two entered passwords are different, the prompt "Password not match" will appear.

3 Communication Settings

To input the IP address: Press Menu > COMM > TCP/IP > Key in IP address.

To input Subnet mask: Press Menu > COMM > Sub NetMask > Insert the numbers.

To input Gateway: Press Menu > COMM > Gateway > Insert the numbers.

4 Connect to AWDMS

ADWMS version 3.1
https://s3.amazonaws.com/files.fingertec.com/Software+Releases/AWDMS/AWDMS3.1.zip

ADWMS Setup Tool
https://s3.amazonaws.com/files.fingertec.com/Software+Releases/AWDMS/AWDMS+Setup+Tool.zip

Software Roadmap

ingress

1

Online Activation

Use the terminal's serial number to activate your software online. Contact your local reseller or *support@fingertec.com* if you require offline software activation.

Software download / User guides

Available online at *https://product.fingertec.com/user-guide.php*

2 System Overview

User's Management
Add, delete, edit and manage user information and transaction logs.

Access Control Setup
Set up access restrictions and door lock settings for each group and user.

Attendance Calculation Setup (Optional)
Attendance rules and calculation formulas must be determined out to generate correct attendance reports.

Download attendance and In/Out movement records from terminals
Retrieve the transaction logs and access reports stored in the terminals into the server. In/Out movement records are only available for FingerTec access control models.

Real Time Monitoring In/Out Records
Monitor transactions that occur in the terminals in a real-time manner.

Viewing In / Out records
Review access records and monitor staff movement.

Check and edit attendance records
Review the records and edit / insert / check for missing records.

Generating attendance reports
Generate professional and presentable reports for analysis.

Generating access control reports
Generate professional and presentable access control / security reports.

Export attendance records for payroll or 3rd party software
Integrate the attendance records retrieved from FingerTec terminals to a relevant 3rd party software.

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