FING⊘RTEC

Kadex   m-Kadex

The Quick Start Guide is intended to provide the user with simple instructions on how to setup the terminal date/time and communication as well as to perform card enrollment and verification. For more details on other topics of terminal management, refer to the terminal's hardware user manual available in the package or online at

- **Kadex:** http://info.fingertec.com/kadex-4
- **m-Kadex:** http://info.fingertec.com/mkadex-4

Quick Start Guide

① Setting the Date and Time

Kadex

❶ Press Menu, go to Options and select System Options.

❷ Select Date/Time, insert the correct value and press OK to save the settings.

m-Kadex
The m-Kadex has to be connected to the software to set the date and time. Refer to the m-Kadex user manual for more details.

② Enrolling Card Users

Kadex

❶ Press Menu, go to User Manage and select Enroll User. Select Reg RFID and press OK when you see "New Enroll".

❷ Key in a User ID, and wave the card at the induction area until the card ID is displayed on-screen. Press OK to save.

m-Kadex

❶ Check that the green LED is blinking before proceeding. Then wave the administrator card twice. When the green LED blinks rapidly, wave the new user card at the terminal.

❷ After the beep, wave the administrator card once to end the enrollment process, or repeat the steps above to enroll more cards.

③ Communication Settings

Kadex
Press Menu > Option > COMM opt > Set value for IP / Subnet mask / Gateway / Dev Num > OK to save > Restart to apply changes.

Default set value:
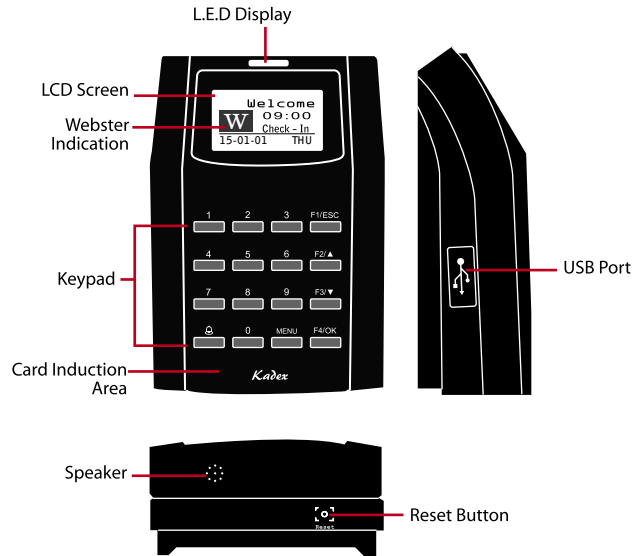IP address - 192.168.1.201
Subnet mask - 255.255.255.0
Gateway - 192.168.1.1

m-Kadex
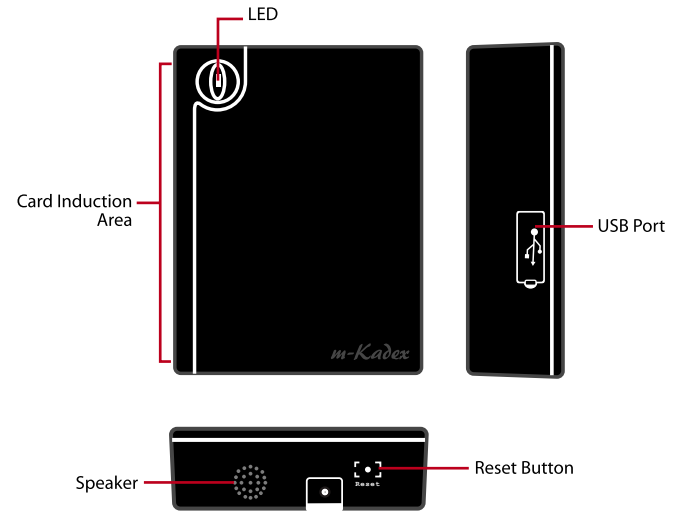Connect m-Kadex to the software configure settings.
Refer to m-Kadex hardware user manual.

L.E.D Display

LCD Screen

Webster
Indication

Welcome
09:00
Check – In
15-01-01   THU

Keypad

1 2 3 F1/ESC
4 5 6 F2/▲
7 8 9 F3/▼
0 MENU F4/OK

Card Induction
Area

Kadex

USB Port

Speaker

Reset Button

LED

Card Induction
Area

m-Kadex

USB Port

Speaker

Reset Button

Software Roadmap

①

ingress
Advanced Access Control System

Installation
The FingerTec Ingress software installer is available in a DVD that comes with all FingerTec terminals. Complete the installation.
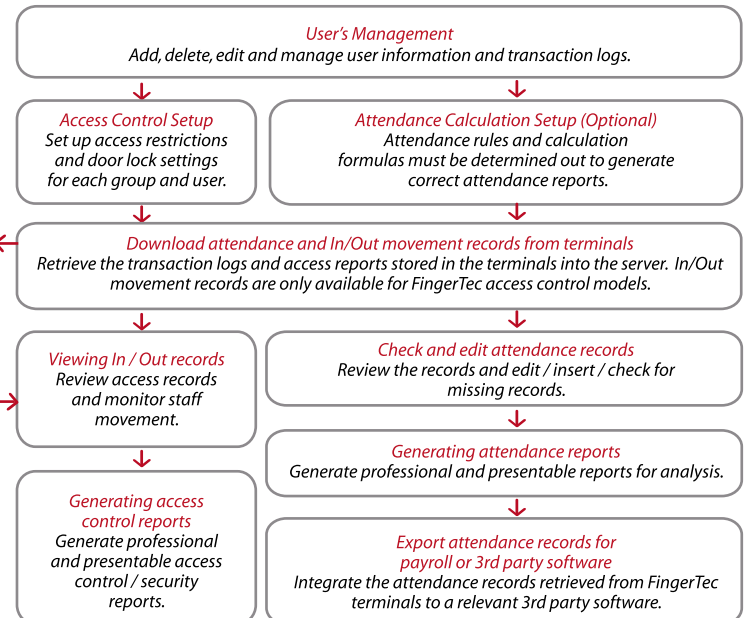
②

Online Activation
Use the terminal's serial number to activate your software online. Contact your local reseller or support@fingertec.com if you require offline software activation.

All complete hardware and software user guides are available in the FingerTec DVD and downloadable online at http://user.fingertec.com

③

System Overview

User's Management
Add, delete, edit and manage user information and transaction logs.

Access Control Setup
Set up access restrictions and door lock settings for each group and user.

Attendance Calculation Setup (Optional)
Attendance rules and calculation formulas must be determined out to generate correct attendance reports.

Download attendance and In/Out movement records from terminals
Retrieve the transaction logs and access reports stored in the terminals into the server. In/Out movement records are only available for FingerTec access control models.

Real Time Monitoring In/Out Records
Monitor transactions that occur in the terminals in a real-time manner.

Viewing In / Out records
Review access records and monitor staff movement.

Check and edit attendance records
Review the records and edit / insert / check for missing records.

Generating access control reports
Generate professional and presentable access control / security reports.

Generating attendance reports
Generate professional and presentable reports for analysis.

Export attendance records for payroll or 3rd party software
Integrate the attendance records retrieved from FingerTec terminals to a relevant 3rd party software.